

Carthage Colonies Home Owners Association
Architectural request form
Board@carthagecolonies.com

Please fill in all items and Supply all supporting data as requested. Incomplete forms may cause delays in the review of your application.

Date: _____

Property owners name: _____

Address: _____

Telephone : _____ Email: _____

Description of improvement:

Materials to be used

Colors Attach samples if necessary

Start date: _____

Estimated Completion date: _____

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Please provide the following supplemental data.

1. Plot plan showing the improvement (i.e. deck, fence, landscaping, parking, pad, garden etc.) and its relationship and distance to property lines, easements, open space drainage ditches, neighboring home, etc. (you should of received a surveyors plot plan of your home at the time of closing.)
2. Elevation or head on view the elevation drawing should show Height, width, distance above finished grade and details of the proposed request. Be specific in order to expedite the architectural review process. Photographs or brochure pictures should be submitted along with the request when available.

In applying for the above architectural change I agree to follow to the best of my ability the changes as described and meet any code. Permits or other requirements deemed necessary by county state or other applicable authority.

Owner Signature: _____

Date: _____